APPLICATION FORM



THE 16TH INTERNATIONAL EXHIBITION ON **ELECTRICAL TECHNOLOGY & EQUIPMENT - VIETNAM ETE 2023**



THE 13TH INTERNATIONAL EXHIBITION ON PRODUCTS, TECHNOLOGIES **OF ENERGY SAVING & GREEN POWER - ENERTEC EXPO 2023**

TIME: 19 - 21/07/2023 - VENUE: SAIGON EXHIBITION & CONVENTION CENTER - SECC, 799 NGUYEN VAN LINH, DIST. 7, HCMC

Company name:						
Address:						
We want to book space for:	VIETNAM ETE 2023	B ENE	ERTEC EXF	PO 2023		
Representative person:				Title:		
Tel:		Fax:		Website	Website:	
Contact Person:		Mobile:		Email:	. Email:	
Exhibiting Products:						
I. BOOTH / SPACE RI	ESERVATION					
OPTION		UNIT PRICE		QUANTITY	AMOUNT	
Package Stand (9 sqm)		3000 USD/booth		boo	thUSD	
Indoor Raw Space (min.18 sqm)		300 USD/sqm		sq	mUSD	
Booth / Space Position:						
II. ADVERTISEMENT RESERVATION						
	POSITION			4 - COLOR AD	REMARK	
Show Catalogue (15cmW x 21cmH)	Inside front cover Inside back cover		800 USD	Applicant is required to provide print sample or the qualified graphic file for printing.		
	Inside full page				500 USD	
Vertical banner along halls' side entrances (1mW x 5mH)				600 USD	Deadline: June 19, 2023	
III. OTHER SERVICES						
We need to upgrade/special construct our booth. We want to put our advertising board at the exhibition.						
				need to transport our goods to the exhibition.		
PLEASE KINDLY RETURN THIS FORM TO				We confirm exhibition reservation		
				according to the above information		
C.I.S Vietnam Advertising & Exhibition Fair Joint Stock Company Address: 112- A3 Dam Trau, Bach Dang Ward, Hai Ba Trung District, Hanoi, Vietnam				Date / /		
Tel: +84-24 39844104/05 * Fax: +84-24 39844108					Signature & Stamp	
Rep. Office of C.I.S Vietnam in Ho Chi Minh City: Address: 10.02 Lot A, SATRA Building, 163 Phan Dang Luu, Phu Nhuan District,						
HCMC, Vietnam * Tel: +84-28 39958116 * Fax: +84-28 39958118						
Hotline: +84-94 7651990 * Email: huong@cisvn.com * Website: vietnam-ete.com.vn						
Ho Chi Minh City Center of Supporting Industries Development Address: 163 Hai Ba Trung, Ward 6, District 3, HCMC, Vietnam						
Tel: +84-28-7305 0008 * Fax: +84-28-3823 4380 Hotline: +84-979 933 139 * Email: dmtruong.sct@tphcm.gov.vn						

^{* 10%} VAT is not included in the price.

^{*} Enterprises renting raw space and having booth construction should contact Organizing Board for more information and related fees.

* This Application Form's value is only valid upon the receipt of a deposit equivalent to 50% of Total (non-refundable).

The rest of the payment must be settle 30 days before the exhibition's opening gate.

INFORMATION & GUIDANCE

I. EXHIBITION BOOTH

1. Standard booth

Area: 9sqm (3mL x 3mW x 2.5mH), including: Raw space, Partitions, Fascia Board with Company's name, Carpet, 01 information counter, 02 chairs, 02 fluorescent lights, 01 5Amp/220V single-phase power socket. 01 wastebasket.

Minimum registration: 1 booth

2. Raw space

Including raw space only. Exhibitors are allowed to construct their own booths after completing all obligations with the Organizing Board and exhibition venue. Minimum space to be booked is 18 sqm.

* Enterprises renting raw space and having booth construction should contact the Organizing Board for more information, regulations and related fees.





II. REGISTRATION PROCEDURE

TO REGISTER EXHIBITION BOOTH, EXHIBITORS SHOULD FOLLOW THESE STEPS:

- **1.** Fill in the application form, sign, stamp and email a scanned copy to the Organizing Board, or send the original version via courier.
- 2. Receive the draft contract from the Organizing Board, review and confirm relevant information and data; The Organizing Board will return the original versions/ scanned copy of the contract duly signed and stamped by themselves.
- 3. Sign and stamp the original versions/ scanned copy of the contract provided by the Organizing Board, keep 01 copy and return 01 copy duly signed and stamped by both parties to the Organizing Board; at the same time transfer a deposit of 50% of contract value to the Organizing Board. After the Organizing Board receives the contract and wire transfer payment, the registration process is complete.
- **4.** Upon completion of the registration process, the Organizing Board will logically arrange the booth location for you based on the registered area, booth option and exhibition layout.
- **5.** Units that apply to participate after June 19th, 2023 must transfer 100% of the contract value immediately after signing the contract so that their reservation is officially confirmed.

* This Application Form's value is only valid upon the receipt of a deposit. The rest of the payment must be settled 30 days before the exhibition's opening date.

III. BENEFITS FOR EXHIBITORS

PARTICIPATING IN THE EXHIBITION, EXHIBITORS WILL RECEIVE THE FOLLOWING BENEFITS:

- **1.** Participation confirmation letter from the Organizer and Support from the Organizer to obtain Approval of exhibits (transport / temporary import re-export) from Vietnamese Authorities.
- 2. Become part of the Organizer's pre-exhibition advertising, marketing and promotion campaigns.
- 3. Company and products listing in the Exhibition Official Catalogue.
- **4.** Attend conferences held within the exhibition without prior registration.
- **5.** Receive an invitation to attend the Opening Ceremony and visit the exhibition in compliance with the Organizer's standards and regulations.
- 6. Besides the above benefits, the Organizer will select several contractors providing services of construction, transportation and accommodation for participating units to use. Unless otherwise specified, exhibitors reserve the right to decide on using the above benefits. The Organizer will also support exhibitors wishing to hold their own events, activities and seminars during exhibition time (organizing costs will be charged separately as per request).